

## Safety Links for Annual Safety Reviews

### 1) Complete the **Site-Specific Orientation & Training for New Laboratory Personnel**.

Paper copies can be found in the red safety binder

- a) Emergency Procedure
  - i) [Chemical Spills \(SafetyNet #13\)](#)
    - (1) The spill kit located under the sink by the dishwasher
  - ii) [Biological Spills \(SafetyNet #127\)](#)
    - (1) The spill kit is located next to the sink by the dishwasher
  - iii) [Emergency Action Plan \(EAP\)](#)
    - (1) All fires should be reported by calling 9-1-1, even if the fire has already been put out
    - (2) In the event of an evacuation we are expected to assemble in the grassy area in front of lot 41 (across Hutchinson)
    - (3) Updated annually
- b) Engineering Controls
  - i) [Chemical storage locations](#)
- c) Administrative Controls
  - i) Chemical Hygiene Plan (attached)
  - ii) [Resources for SDS sheets](#)
  - iii) Standard Operating Procedures (SOPs)
    - (1) SOPs for Carcinogens, Reproductive toxins, and Acutely toxic solids and liquids are attached
- d) Other
  - i) 8) [Department IIPP](#)
    - (1) Annual safety reviews are required
    - (2) work-related injuries should be reported within 24 hours through [EFR](#)
  - ii) [Hazard Specific Safety Training Matrix for Lab Personnel](#)
  - iii) Confirm that [Laboratory Safety Fundamentals](#) training is up-to-date
  - iv) Safety Suite online tools
    - (1) Confirm [Lab Hazard Assessment tool \(LHAT\)](#) is up-to-date